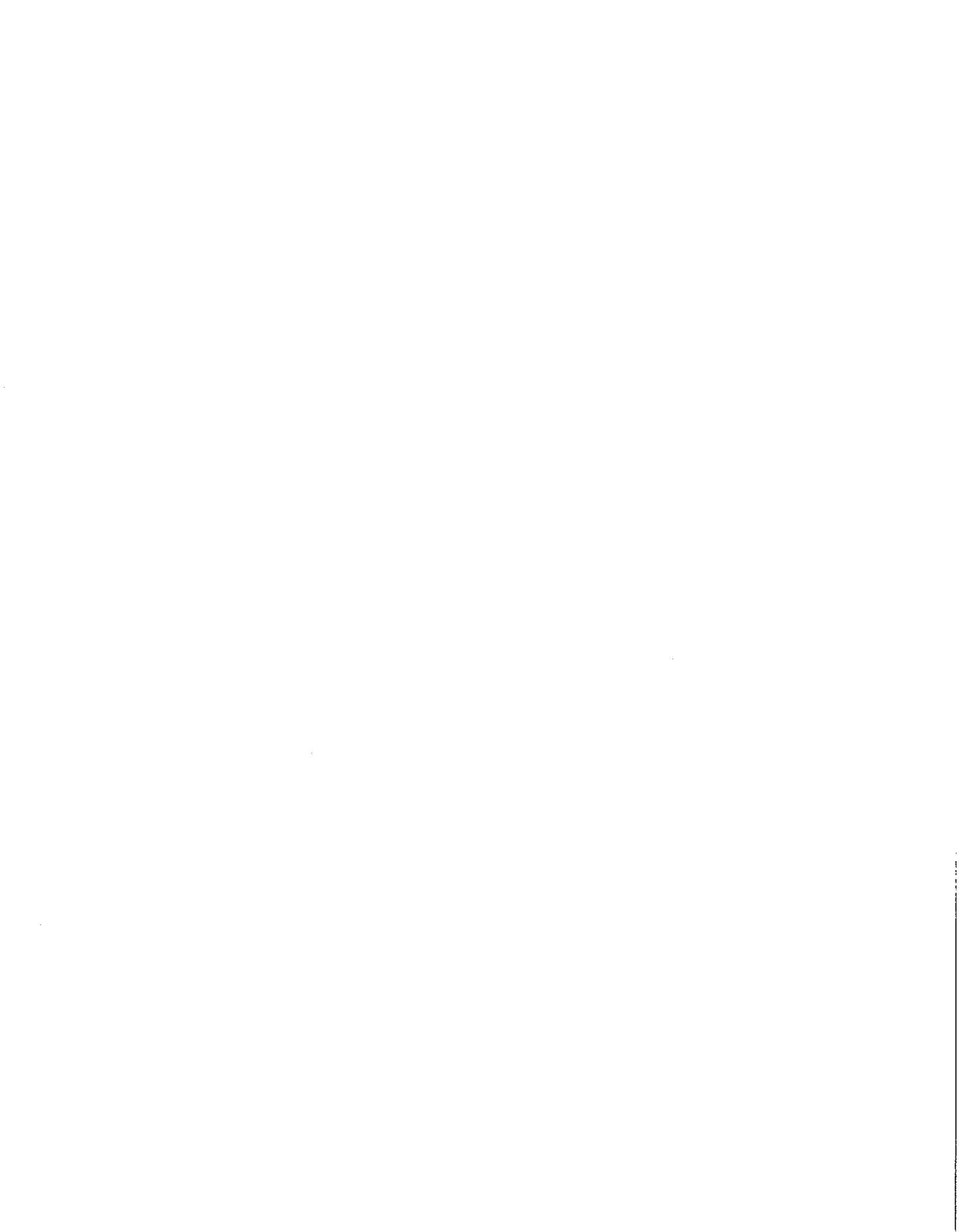


**WMA Meeting – October 4, 2015**

- I. Call to Order
- II. Secretary's Report – Ann Cronwell
- III. Treasurer's Report – Mary Greiner
- IV. Business

<b>Topic</b>	<b>Discussion Points</b>	<b>Reporter</b>	<b>Follow-Up Needed</b>	<b>Responsibility Who/When?</b>
Website	Update raidermusic.com	Will Stoltenburg Scott Fedler		
Concession Stand	Basketball Season	Mrs. Berte		
Second Round Raider Store	Profit	Dee Culp		
Ford Test Drive	Ideas for Dates Video Contest	Dee Culp		
Budget	Update	AnnCronwell		
Fundraisers	Show Choir Camp	Dee Culp		
Auditorium Lighting	Dark Shadow Areas on Stage Is lighting/audio equipment serviced each yr?	Exec. Board		
Band	Update	Mrs. Williamson		
Choir	Update	Mrs. Berte		
State Show Choir Competition	Update	Mrs. Berte		
Show Choir/Musical	Update/Recap Costumes	Mr. Manning		
Grand Christmas Concert	Update Bake sale Needs	Mr. Manning Mary Greiner		

Next Meeting December at 7p



Williamsburg Music Association

Meeting Minutes, WHS Library

October 1, 2015

Present: Scott Fedler, Sara Fedler, Jan Clubin, Will Stoltenburg, Stephanie Williamson, Dee Culp, Erin Eichhorn, Mary Greiner, Robert Van Deusen, Bobbi Jo Van Deusen, Katie Berte, Brenda Schropp, Will Stoltenberg, Bonnie Kinkead, Julie Phillips, Anastasia Lemanski, Tina Choate, Jennifer Lane, Steve Manning

**Secretary Report:** September minutes reviewed, Will Stoltenberg moved to approve, Dee Culp second, approved

**Treasurer's Report:** Mary provided, Dee moved, Robert seconded, approved.

**Website:** Pages are in progress of being updated. Will and Scott Fedler are doing the work. A specific request was made to change where dark text is used against a dark background. This design is hard to see.

**Concession Stand:** Mrs. Berte reported that concession stands still need volunteer help.

**On-line T-shirt order:** \$333 in profit from August Music Apparel sale. Dee was asked to re-open the Elite Store. Katie Berte suggested holding the store open for two weeks.

**Ford Drive 4UR School:** April 9 (early in spring and weather concerns), 30 (weekend after dinner show, volunteers burned out), May 7 (day after large group, ok if directors don't participate, Mothers day weekend), 14 (possibly graduation parties) are available dates in school calendar. We will consider the feedback provided.

**Fundraisers:** Offering a summer Show Choir camp for kids 2<sup>nd</sup> to 7<sup>th</sup> grade was discussed. Dee gave basic description of Benton Community's camp. Bonnie commented that the cheer camp enrolled 100 kids, so opportunity may be there.

**Auditorium Lighting:** Erin explained that the auditorium lights aren't adequate for performances. She suggested that if parents in WMA would like to pursue fixing this problem, it is time and this is an organization that can help to bring this to the attention of the administration.

**Accompanists:** Mary explained that there is a dearth of piano accompanists for the performances of the WHS music department. The time is here when WMA and the music departments must be consistently paying for accompanist help.

**Budget:** Ann provided an expense budget. \$5,000 for the marching band, \$5,000 in WMA fundraising plus \$5,000 in student dues totaling \$10,000 for show choir, \$1,500 for accompanists, \$1,000 for other band groups, \$1,000 for choir, and \$3,110 for miscellaneous. Total of \$21,610.

**Band:** Steph passed out her October report. She reviewed spending to date (\$4,362) and proposed items for 2016/2017 (\$13,600). She specifically asked for parent help on sack lunches on October 17. A stipend of \$1,200.00 was delivered to Ms. Williamson in recognition of her work in writing the marching band show. RMB Apparel Sale made approximately \$500 and the Band Photo Buttons Sale made \$690.

**Choir:** Concert moved to October 27 at 7 pm. 6:15 call time. Musical going well, All-state auditions coming up Oct 24. Will asked for promo material on the musical to put on the WMA website.

**Show Choir:** no report

**Musical Fundraiser:** Mary discussed having a refreshment table; Brenda discussed having a cookie decorating event prior to the performance. Perhaps a trick or treat event prior to the show. Perhaps offer the cast for pictures. Mary, Brenda, Anastasia will serve on committee.

**State show choir competition:** no further info

**Grand Concert:** help is needed to stuff sheet music in folders. Mary Greiner said that funds are low in the Williamsburg Singers account. These funds are used to pay the orchestra and to feed the choir and orchestra during the break between the shows. She asked permission to designate the bake sale money to replenish this account. No one objected.

# Williamsburg Music Association 2015-2016 Budget

11/12/2015

Total (Actual

Month	Income	Budget	Actual	Planned	&Planned)
August	Tshirt/Yard Sign Sales		\$100		
September	Band Photo Buttons	\$200	\$690		
September	Elite Sports On-line Apparel	\$300	\$333		
September	Marching Band Apparel			500	
September	2015 Dinner Show DVD sales		\$600		
November	Refreshment Table @ Musical	\$500	\$437		
November	Fundraiser with Musical		\$85		
December	Grand Concert Bake Sale	\$1,000			
December	50% Grand Concert Free Will	\$400			
February	Show Choir Photo Buttons	\$250			
February	State Show Choir Competition Food Court	\$ ?			
April	Free Will Donation Basket@ J High and HS Concerts	\$1,500	\$678		
April	Ford Test Drive	\$6,000			
April	Dinner Show	\$9,000			
Total Fundraiser Income		\$19,150	\$2,923		
February	Show Choir Student Fees	\$5,000			
Total		\$24,150			
Any extra income will be added to the Miscellaneous and Savings categories equally					
<b>Expense Category*</b>					
Savings					
Miscellaneous		\$ 3,110	\$588		
Accompanists		\$ 1,500			
Other Band Groups (Jazz, All-State, etc)		\$ 1,000			
Choir	Misc, Accompanists, other Band, Choir total 40%	\$ 1,000			

SUBCATEGORY Marching Band show, props--15%					
SUBCATEGORY Color Guard costuming, props--7%					
SUBCATEGORY Band Leadership/camp--8%					
Marching Band Total--30%		\$5,000	\$5,360	0	\$5,360
Show Choir (Arrangement, Props, Costumes, Miscellaneous, make-up, jewelry)--30%	\$5,000 + \$5,000 (show choir student dues)	\$10,000	\$7,539	5696	\$13,235
*Percentage is of funds	offered directors minus show choir student dues				
Total expenses		\$21,610	\$13,487	5696	18595
<b>Expenses Covered by WMA (UP to % Projected Income)</b>	<b>Expenses Covered by Music Org</b>	<b>Expenses covered by WHS Department Budget</b>			
Show Choir Arrangement	Honor Choir Entry Fees	Band Uniform Cleaning			
Show Choir costumes and Supplies	Show Choir Contest Fees	Choir Robe Cleaning			
		Other Expenses above % Projected			
		Income from WMA			
Solo/Ensemble Accompanists	Show Choir Choreography	Instrument Maintenance			
Marching Band Show and Props	Choir Awards	Music			
Color Guard Costumes and Props	Band Awards	Solo/Ensemble Entry Fees			
Band Leadership/Camp	Band Letters	All State Entry Fees			

Miscellaneous	All State Lodging			
	Jazz Band Contest Fees			

**HOW WE DEVELOPED 2015/2016 MUSIC FUNDING**

In early September we made some assumptions and decisions shown below.

Current Checking (\$27,000) + Savings (\$1,200) Balance \$28,200

Committed: \$3,740 (Kinze) minus \$3,740

Available: \$24,460

Projected Income 2015/16 add \$24,150

Total Available plus income \$48,610

We then decided we wanted to end the year (EOY) with:

EOY Checking (\$22,000) + Savings(\$5,000) Balance \$27,000

Then subtract EOY balance from Total Available plus income:

\$48,610-\$27,000=\$21,610 to offer to the directors.

**Expenses to date plus planned are:**

***Marching Band: \$5,495 (from Steph's reports to WMA plus discussion)***

***Show Choir: \$6,740 (from Steve's 9/10 email plus discussion)***

